

ORGANIZATION PROFILE

Legal Name

Please provide the full name of your organization. If it is different from your full legal name, you may use the name under which your organization operates.

Year Founded/Incorporated

The year in which your organization was founded or incorporated.

Type of Organization

Please advise the sector that best describes your organization. If the organization is a business or a registered charity, please include the registration number and Canada Revenue Agency (CRA) Business Number.

Primary Focus

Please provide the main focus/goals of your organization.

Where does your organization have an impact?

We believe we can have the most impact by focusing our community investments in the areas in which we operate. Please describe both the geographical area and/or the audience that your project impacts.

Does your organization have a current audited financial statement available upon request?

If, upon further review of your application, we feel it necessary to see the financial statement of your organization, we will contact you.

Does your organization have a Board of Directors?

If yes, you may be asked for members' name, position and occupation.

How did you hear about Wheatley Area Community Fund?

Please explain.

ORGANIZATION DETAILS

Primary Contact

Please provide the full name of the person we should contact in regards to this request. Please also include this person's title or position within the organization.

Mailing Address

The complete mailing address of your organization, including telephone, email and website.

PROJECT DETAILS

Name of Project or Initiative

Please provide the complete name of the project you are proposing. This is the name by which this specific request will be referred to during its evaluation and in any correspondence with you.

Project Date & Duration

Please provide expected time-line.

Funding request (\$)

Please provide the total amount your project is requesting. Provide a break down, if applicable.

Reminder: Cap amount of \$5,000, unless considered a special project*

*Considered as a special project: i.e. some piece of infrastructure or other large capital expense that is costly; but shows clear benefits and local support (demonstrated by a minimum of 25 letters sent by local citizens and organizations).

How will the funds primarily be used?

Please explain.

Is this request for event sponsorship or support of a project?

If **event sponsorship**, you will be asked the following: to specify the number of events; the type of events and details about the events; levels of sponsorship and recognition associated with each; the level of sponsorship you are requesting; if there will be media coverage; whether you are asking for a financial contribution or non-monetary in-kind contribution; and, in some cases, whether a portion of the sponsorship amount is eligible for a charitable tax receipt.

If **project support**, you will be asked the following: whether you are asking for a financial contribution or non-monetary in-kind contribution; if you are, you will need to identify how funds will be primarily used; list other funders and their commitment status.

Are other funding partners (corporate, government, private) involved in the project?

If yes, you may be asked how many partners and to specify their commitment status including, names and financial and/or in-kind contribution.

Have you received money in previous years from the fund?

If so, how much and what was it used for.

Reminder

Please note the more information you include the better your chance of success, so please feel free to include as much information as possible, including attachments of all relevant supporting documentation.

Thank you for thinking of the Wheatley Area Community Fund and inviting us to be part of your community.